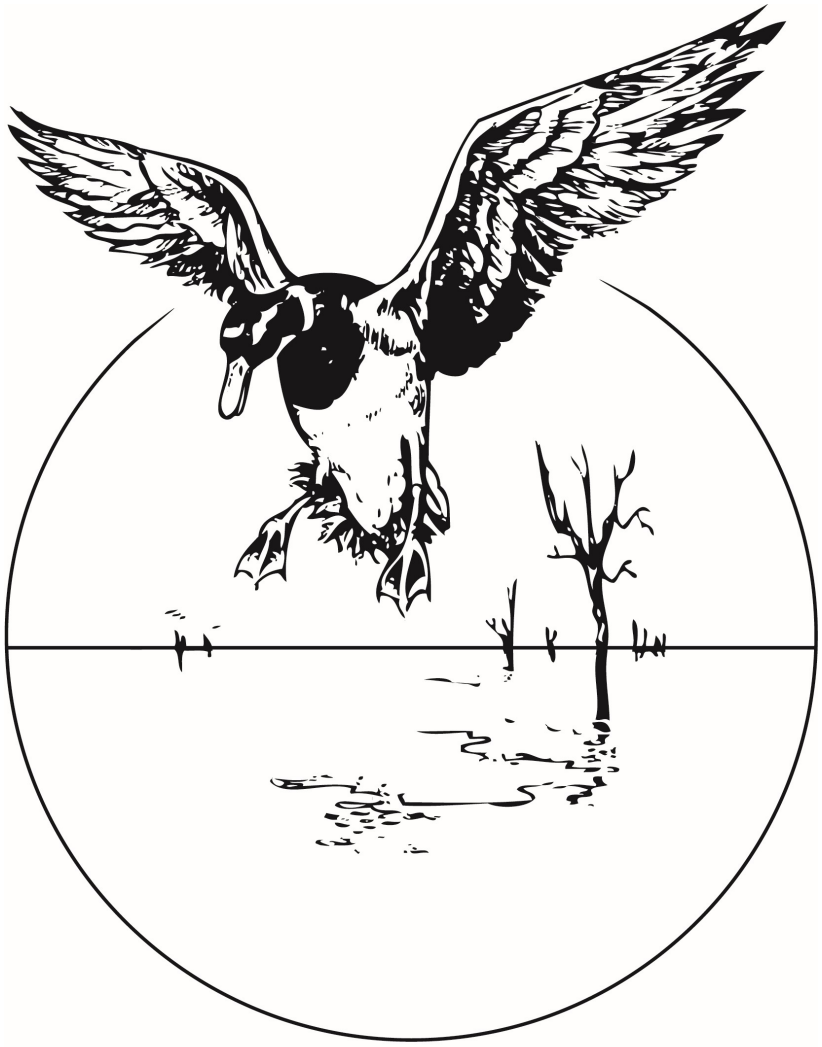

COMMITMENT TO ACHIEVE

DUMBLEYUNG
PRIMARY SCHOOL

Behaviour Management Policy

RATIONALE

The development of appropriate and acceptable behaviour is the responsibility of all staff, parents and students.

SHARED BELIEF

A student learns best when they are engaged and motivated in a safe, respectful and supportive environment where their success' are celebrated and a strong relationship with classroom teachers are forged, fostering the 'social contract' between teacher & student.

'A child doesn't care what you know, until they know you care.' - *Hattie*

Our Learning Environment

Dumbleyung Primary School is a safe, supportive, enjoyable, inclusive and caring environment where all students are able to work and play whilst understanding and respecting the rights of others, themselves and taking responsibility for their behaviour.

Our Learning Environment			
LEARNING	EXCELLENCE	EQUITY	CARE
We come to school for learning.	We do our best	We treat everyone the same	We care and respect each other.

AIM

The aim of behaviour management is to establish and maintain a supportive culture and learning environment. This policy outlines a positive, consistent approach to managing behaviour to maximise learning and improve student wellbeing. It states the clear expectations and consequences, which are consistent across the school, creating a whole school approach. The staff at Dumbleyung Primary School use positive reinforcement to approach school behaviour, with staff using a higher ratio of positives to negatives. They celebrate positive behaviours and achievements and celebrate consistent exemplary behaviour.

Date: May 2021

Ratified: _____ _____
Principal Council President

Date Ratified: _____/_____/_____

Review Date: December / 2021

ROLES AND RESPONSIBILITIES

The **school is responsible** for the creation and maintenance of a safe and positive learning environment and the development of processes for the effective management of student behaviour.

TEACHERS	STUDENTS	PARENTS/CARERS
Build an inclusive and safe school environment		
Use the Dumbleyung Primary School Values & Code of Conduct		
Be solutions focused		
Develop positive working relationships with all students	Treat others with kindness and respect.	Advise classroom teachers of any issues that may impact behaviour/wellbeing
Explicitly teach school values and appropriate/inappropriate school behaviours	Accept what is taught about appropriate/inappropriate school behaviours	Support the school in implementing behavior initiatives.
Use low-level classroom management strategies to deflect and diffuse	Learn from your mistakes	Provide your child with the best opportunity to be successful (e.g. early nights, minimal screen time, breakfast).
Be fair, firm and consistent	Participate Actively in guided attempts to repair damage	Work in partnership with classroom teachers to support your child.
Use logical consequences as per the Behaviour Management Flow Chart / Implement IBMP if necessary	Maintain “Good Standing”	
Communicate behaviour issues with relevant colleagues in a timely manner		
Keep parents informed about any ‘third warning’ or serious behaviours		

Dumbleyung Primary School
Code of Conduct

COMMITMENT TO ACHIEVE
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1. **Everyone will treat each other with respect by.**

- Waiting while others are speaking
- Not listening into others' conversations
- Listen politely
- Speaking / behaving / communicating appropriately in the school setting e.g. Tone, language and volume.
- Keeping their hands and feet to themselves at all times

2. **Everyone will use the protocols of politeness.**

- Manners e.g. Please, Thank you, Excuse me, Use of Title – Mr, Mrs etc
- Respect others' personal space

3. **Everyone will respect the protocols for entering a classroom or office areas.**

- Knocking / open the door
- Waiting in the doorway until teacher is ready
- Excusing themselves and delivering the message
- Responding with courtesy
- Coming back at a more suitable time
- Enter classrooms in a quiet and orderly fashion

4. **Everyone will respect classroom protocols.**

- Follow the Teacher's instructions at all times
- Put hands up to speak
- Listen while others are speaking
- Use polite classroom voices
- Don't interact with students who are in 'time out/out of class isolation'

GOOD STANDING

All students begin the year with the status of Good Standing. Students with the status of Good Standing adhere to our school values and DPS Code of Conduct.

A student will lose their Good Standing if they:

- are suspended,
- commit a severe misbehaviour, or
- receive 4 office referrals in a term.

The Principal will authorise the removal of Good Standing and send a formal letter home informing parents/caregivers.

Students will be put on an Individual Behaviour Management Program (IBMP) upon loss of Good Standing or return from suspension. Students must demonstrate satisfactory behaviour, as outlined in their plan, for a minimum of a two-week period before Good Standing is reinstated.

If a member of the Student Leadership Team loses their Good Standing, they will lose their Student Leadership Badge with the associated roles and responsibilities for a designated time period as determined by the Principal.

Students without Good Standing will not be permitted to attend any extracurricular school activities including, but not limited to, whole school reward days, camps, discos or represent the school in any activities.

In the event of serious breaches of behaviour, the child is to be immediately referred to the Principal or Teacher in Charge. Serious breaches include, but are not limited to, all forms of bullying, physical violence, verbal abuse, intimidation or substance abuse. In this instance, please refer to the Severe Behaviour clause.

Mitigating factors that may be taken into consideration when deciding a consequence:

- Diagnosed or imputed mental health issues,
- Diagnosed or imputed disabilities,
- Known family violence or abuse issues,
- Anger management issues,
- Age and level of responsibility,
- Premeditated nature of the action,
- Low level of damage or minimal violence,
- Provocation by other students or by a staff member,
- Emotional maturity

SEVERE BEHAVIOUR CLAUSE

Dumbleyung Primary School views bullying, aggression, drug and alcohol misuse, weapons at school, physical assault of a student or teacher, purposeful damage to property and intimidating behaviour as severe behaviours. Dumbleyung Primary School has a strict policy towards these behaviours and they will result in the loss of Good Standing and possible withdrawal or suspension.

Bullying and Aggressive Behaviour

The national definition of bullying for Australian schools states:

"Bullying is an ongoing and deliberate misuse of power in relationships through repeated verbal, physical and/or social behaviour that intends to cause physical, social and/or psychological harm. It can involve an individual or a group misusing their power, or perceived power, over one or more persons who feel unable to stop it from happening.

Bullying can happen in person or online, via various digital platforms and devices and it can be obvious (overt) or hidden (covert). Bullying behaviour is repeated, or has the potential to be repeated, over time (for example, through sharing of digital records)."

Behaviours that do not constitute bullying include:

- mutual arguments and disagreements (where there is no power imbalance)
- not liking someone or a single act of social rejection
- one-off acts of meanness or spite
- isolated incidents of aggression, intimidation or violence.

Upon exhibiting bullying or aggressive behaviours, the staff member will follow the behaviour steps attached and the student will be referred to the Principal. At Dumbleyung Primary School we use Aussie Optimism as a whole school approach to assist in building empathy with students and to build the student's capability to relate to others and identify others' feelings. Staff will use interventions such as, restorative questioning, teaching interpersonal health and social emotional learning to support this preventative approach.

Weapons, Drug and Alcohol Misuse

Dumbleyung Primary School adopts a proactive stance towards preventing the presence or use of drug and alcohol misuse by students. Through SDERA Health programs we provide drug and alcohol education within our classrooms over the school year. The school has forged a relationship with the local Police Officers who present programs to the students throughout the school year in an effort to educate students and prevent this misuse from occurring.

If weapons are presented on school site, the Principal will be alerted immediately. If a staff member has concerns that a student is under the influence of drugs, they will report their concerns to the Principal immediately.

Mobile Phones and Electronic Devices

Students are reminded that electronic devices are not allowed on the school premises and that the school accepts no liability if an electronic device is lost, stolen or damaged whilst on school premises. Students are not permitted mobile phones on school grounds. Students can hand their device in at the front office at the beginning of the day and is to be collected at the end of the school day.

Behaviour Management Process

Staff members are to reinforce ***"School Values and DPS Code of Conduct"***

Prior to commencing Step 1 teachers are to use low key responses to address behaviours: *Proximity, student's name, gesture, eye contact, pause, planned ignored, signal to begin, signal for attention.* Teachers are to deal with the problem not the student. For example, quietly remove student from situation

Step 1 Verbal

- Reinforce the School Values and Code of Conduct (privately where possible).
- Give take up time.
- Employ Classroom Management Strategies (CMS).
- Praise appropriate behaviour as soon as possible afterwards.

Step 2 Formal

- As above
- Formal warning may be issued straight up for certain behaviours (e.g. leaving class without permission, spitting, swearing etc).
- Record the warning as per classroom system (i.e. traffic light, whiteboard, gesture).
- Consider recoding on Integris and/or notifying parents.

Step 3 Time out in class

- Remove student to another place in the classroom for some quiet/calm/thinking time.
- Alternatively, student may make up missed work on 'bench' at lunch or recess.
- Following time out - teachers welcome student back and catch them up.
- Teacher records details in Integris. Notify parents.

Step 4 Buddy Class

- Student goes to buddy class for 15 minutes. Completes given work or reflection sheet. as directed by teacher.
- Following time out - teachers welcome student back and catch them up.
- Teacher records details in Integris. Notify parents.

Step 5 Office

- Student is sent to the office to discuss behaviour and how to repair damage.
- Time in office will be dependent on severity of behaviour and students demeanour.
- Principal to record in Integris and notify parents.

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Reflection Sheet

Year PP - 6

Name:	**Date:**

What did I do?

Which school rule did I break?

☐	Follow teacher's directions always.
☐	Work and play in a way that is safe for everyone.
☐	Display manners and appropriate school behaviours.
☐	Respect all people, our school and property.

Who did I affect with my behaviour?

☐ No-one	☐ Me	☐ My Class	☐ My Teacher
☐ My Buddy room	☐ Other teachers	☐ Principal	☐ My Parents

What do you need to do to change your behaviour?

←	☐ See my ideas
	☐ I need help with this question
	☐ I will ask my parents
	☐ Talk with my teacher

Teacher	☐ Class	☐ Buddy
Talked through sheet with student?	☐ Yes	☐ No
Note to parent	☐ Yes	☐ No